endorsed by SPC Council on 29th September, 2026

Plan on Use of Capacity Enhancement Grant in 2026/27 School Year

Name of School: St. Paul's College Primary School

Means by which teachers have been consulted: at a staff meeting and by electronic staff notice

No. of operating classes (Excluding IRTPs, if any): 24

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Co-curricular Activities	Develop students' multiple intelligences	Service providers will be appointed to organise co-curricular activities for the whole school during the CCA periods	• The CCA periods provide students with various activities to develop their multiple intelligences • Common free periods are arranged for co-planning sessions among subject teachers with their level partners	From September 2026 onwards for 1 year	HK$550,000.00	• Students actively participate in the activities in the CCA periods • Students agree that the activities in the CCA periods can help develop their multiple intelligences • Enhanced collaboration among subject teachers to improve learning and teaching effectiveness	• Student participation records • Student survey • Co-planning records	Deputy Head (Activities & Resources) and Senior Teacher (CCAs)

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STEAM Education	Develop students' creativity and relevant skills through STEAM Education	Acquire service by an outsourced agency to run activities related to STEAM Education	• Strengthen students' ability to integrate and apply knowledge and skills within and across the KLAs of Science, Technology and Mathematics Education. • Relieve teachers' workload	From September 2026 onwards for 1 year	HK$30,000.00	• Enhance students' interest in learning Science, Technology and Mathematics.	• Feedback from teachers • Reflection from students	Panel Chairs of Science and ICT
School Management	Relieve teachers' workload in non-teaching duties	To employ a teaching assistant to take up some non-teaching duties to create more room for teachers	Teachers' workload will be relieved	From September 2026 onwards for 1 year	Salary and MPF HK$260,000	Teachers' workload is reduced	• Feedback from teachers • Performance appraisal • A review of the measures taken to relieve teachers' non-teaching duties	Deputy Head (Activities & Resources)

Redeployment of resources:
Total estimated expenses: HK$840,000

Capacity Enhancement Grant 2026-2027 received from EdB: HK$670,236
Surplus from previous years: HK$497,688.86

Deficit in 2026-2027 school year: HK$169,764
Total Surplus: HK$327,924.86